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Bulletin
1951 - 1952

**FLORIDA NORMAL AND INDUSTRIAL
MEMORIAL COLLEGE**

BULLETIN

1951-1952



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**Florida Normal and Industrial Memorial College
Saint Augustine, Florida**

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COLLEGE CALENDAR

1951-52

FIRST SEMESTER

Sept. 4-5,	Tue., Wed.	Faculty Pre-Planning Conference
Sept. 6,	Thurs.	Freshman Registration, 9:00 A. M.
Sept. 7,	Fri.	Freshman Entrance Examination, 8:00 A. M.
Sept. 8, 10,	Sat., Mon.	Upper-class Registration
Sept. 11,	Tue.	Instruction begins, 8:00 A. M.
Sept. 13,	Thurs.	Late Registration
Sept. 14,	Fri.	Reception for New Students, 8:00 P. M.
Sept. 15,	Sat.	Registration of Trade Students
Nov. 8, 9,	Thurs., Fri.	Mid Semester Examinations
Nov. 11,	Sun.	Armistice Day Service, 11:00 A. M.
Nov. 11-14,		American Education Week
Nov. 17,	Sat.	Homecoming, 2:00 P. M.
Nov. 22-25,		Thanksgiving Holidays
Dec. 16,	Sun.	Annual Christmas Recital, 5:30 P. M.
Dec. 21,	Fri.	Christmas Holidays begin, 4:00 P. M.
Jan. 2,	Wed.	Christmas Holidays End, 8:00 A. M.
Jan. 23-25		Final Examinations
Jan. 25,	Fri.	First Semester Ends

SECOND SEMESTER

Jan. 26, 28,	Sat., Mon.	Registration
Jan. 29,	Tue.	Instruction begins, 8:00 A. M.
Feb. 10-16,		Negro History Week
Mar. 16,	Sun.	Woman's Day, 5:30 P. M.
Mar. 23-28		Religious Emphasis Week
Mar. 27-28	Thurs., Fri.	Mid Semester Examination
April 10,	Thurs.	Easter Holidays begin, 4:00 P. M.
April 15,	Tue., ...	Easter Holidays end, 8:00 A. M.
April 19,	Sat.	Senior Comprehensive Examination
April 26,	Saturday	Founder's Day, 10:00 A. M.
May 1,	Thurs.	May Day
May 11,	Sunday	Mothers' Day Service, 5:30 P. M.
May 14,	Wed.	Honors' Day, 11:00 A. M.
May 15,	Thurs.	Joint Session Baptist Convention
May 16,	Fri.	Spring Recital
May 20-21,	Tue., Wed., ...	Seniors' Final Examinations
May 25,	Sunday	Baccalaureate Sermon
May 26,	Mon.	Commencement Exercises
May 27, 28, 29,		Final Examinations
May 30,	Fri.	Final Classes

1952 SUMMER SCHOOL SESSION

June 9 — August 9

One five-week Workshop, Beginning June 30 — August 1, 1952

BOARD OF TRUSTEES

TERM EXPIRES IN 1952

D. W. Perkins	Jacksonville, Florida
D. E. Williams	Tallahassee, Florida
J. L. Parkinson	South Charleston, W. Virginia
H. L. Stephens	Lakeland, Florida
J. H. Lewis	Jacksonville, Florida
R. H. Rivenburg	Clifford, Pennsylvania

TERM EXPIRES IN 1953

Josephine Jones	Jacksonville, Florida
K. D. Britt	Jacksonville, Florida
Paul E. Raymond	Daytona Beach, Florida
T. L. Lowrie	Miami, Florida
James Massey	Daytona Beach, Florida
W. J. Johnson	Panama City, Florida
Viola T. Hill	Orlando, Florida

TERM EXPIRES IN 1954

L. E. Terrell	Jacksonville, Florida
John Maguire	Jacksonville, Florida
J. A. F. Finlayson	Miami, Florida
Frank Harrold	St. Augustine, Florida
George O. Sumner	Daytona Beach, Florida

HONORARY MEMBER

C. J. Smith	Sanford, Florida
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EX-OFFICIO

Luther Wesley Smith	New York, New York
Milo E. Wenger	New York, New York
W. Drew Varney	New York, New York

ADMINISTRATIVE OFFICERS

Royal W. Puryear—A. B., M. S.	President
J. H. Blow—B. Acct.	Business Manager
Frank T. Wilson—A. B., M. A.	Registrar
Mildred K. White—B. A., B. S.	Librarian
David L. Leaver, A. B., M. A.	Dean of Men
Vivian E. Copeland, B. S.	Dean of Women
Frankie N. Golden, B. S., M. A.	Director of Teacher Education
Thomas A. Lang, B. S.	Co-Ordinator of Trades
Gladys Carter, R. N.	College Nurse

THE PHILOSOPHY

The College endeavors to serve the needs and interests of its students and constituency in such a way that will make for an abundant life which leads to happiness and success. Through its program, it seeks to develop dynamic leadership, which leads to a higher appreciation of values—the dignity of labor, culture, and Christian integrity through functional living.

GENERAL OBJECTIVES

1. To develop young men and women for Christian Leadership through close association with those ideals and values that are lasting and worthwhile.
2. To develop in its students the ability to make social adjustment through the acquisition of knowledge in the broad fields of human intelligence and behaviour.
3. To enable young men and women to participate fully in society, in accordance with the highest ideals and practices of good citizenship and wholesome, healthful living.

GENERAL INFORMATION

LOCATION

Florida Normal and Industrial Memorial College is located in Saint Augustine, Florida, the oldest city in the United States. It is situated on King Street, in the extreme western part of the city, about two miles west of the Post Office. Its location was once the site of an old sugar and indigo plantation.

Saint Augustine, itself, is resplendent with places of historical and cultural interest: The Fountain of Youth, Fort Marion, The Oldest House in the United States, Villa Zorayda, Lightner's Museum, The Alligator Farm, The Ostrich Farm, The Marine Studios, the world's only oceanarium, and other points of interest for tourists and transient visitors.

HISTORY

In 1892, in a church, Florida Normal and Industrial Memorial College was founded by a few far-sighted and public spirited Christians who wanted to provide educational and vocational training for the young men and women of Florida, and at the same time guide them in building strong Christian character. To this end, the Institution has worked diligently for fifty-eight years. It has grown from a meager church room to a plant valued at over three-quarter million dollars. This testifies to the confidence the workers and friends have put into the program.

REGISTRATION

Each student is required to register, in person, at the beginning of each term. Unexcused delay in registration will render a student liable to a fine of \$5.00.

REQUIREMENTS FOR ADMISSION

Preliminary Application

Preliminary application for admission to the College may be made at any time during the student's secondary training. Early application is not required, but is strongly recommended, since it assures a continuing interest on the part of the College in the secondary school career of the applicant. Every applicant, however, does not insure admission.

In addition to making early application, a prospective applicant should as early as possible, confer with the school officials regarding the arrangement of his preparatory school course to meet the requirements for admission to Florida Normal and Industrial Memorial College.

Final Application

Final application for admission should be made early in the senior year. Application forms may be obtained by writing the Registrar, Florida Normal and Industrial Memorial College, St. Augustine, Fla.

Personal Interview

An applicant should, if possible, have a personal interview with an officer of the College or a designated alumnus. Applicants who are within one hundred miles of Saint Augustine, should arrange for a personal interview with one of the admissions officers. Even those living farther away would gain by an interview at the College. Applicants will be advised individually concerning an appointment. The time and place of the interview will be arranged to suit the convenience of the interviewer and the applicant.

Selection of the Freshman Class

Students receive decisions when records and recommendations are on file and are classified as follows:

1. Students who are promised admission that their school records continue to be satisfactory.
2. Students who are promised admission provided that they strengthen their preparatory work according to recommendations made by the Admissions Committee.

Admission to Advanced Standing

A student who wishes to apply for admission to the College as a transfer student should arrange to have sent to the Admissions Committee an official transcript of his college record, and in addition, a statement of honorable dismissal. If the applicant submits an unofficial written report of his college record, the Committee will make a tentative admission decision and notify the applicant.

Admission of Special Students

A limited number of matured persons who desire to pursue special subjects, and who have had the prerequisite by the way of training, may, with the approval of the Admissions Committee, be permitted to pursue the various courses of study without becoming candidates for a degree.

Special students and candidates for degrees are subject to the same regulations regarding attendance and examinations.

REQUIREMENTS FOR GRADUATION

The Bachelor of Science Degree

Regular courses of instruction offered by the Departments of Elementary Education and Religion lead to the degree of Bachelor of Science. Each of these courses is a four-year course, and a basic requirement of one hundred twenty-four (124) semester hours, as a minimum, must be met by each candidate for a degree. Candidates for this degree must spend the senior year in continuous residence. A minimum of one hundred twenty-four grade points is required for graduation with a Bachelor's Degree.

EXAMINATIONS

Examinations are held at the close of each semester. These are required of all students. Any student who does not, at the appointed time, present himself for examination, forfeits his right to take that examination, and will be considered as having failed, unless he has been excused for reasons deemed sufficient by the Dean and the instructor in charge.

SPECIAL EXAMINATIONS

Special examinations are given to students who for adequate reasons have not been able to be present at the regular examinations. Upon recommendation by the instructor, the privilege of special examinations is granted by the Dean.

The student is charged a fee of \$3.00 for each special examination. A receipt from the Business Office, showing that the fee has been paid, must be presented to the instructor before the examination is given.

COMPREHENSIVE EXAMINATIONS

Comprehensive examinations are required of all prospective four-year graduates of Florida Normal and Industrial Memorial College.

PRE-ENTRANCE EXAMINATION IN ENGLISH AND MATHEMATICS

It is required that all Freshmen take an examination in English and Mathematics. Students who fail to pass satisfactorily must enter a sub-freshman course in English and Mathematics. These are non-credit courses which will meet three hours per week during one semester.

EXAMINATION PERMITS

It is necessary for all students to secure an Examination Permit Card from the Business Office. In order to become eligible for this card, the students must clear through the Business Office any current or past debt. Instructors should receive a permit card from each student before allowing him to take the examinations.

CLASSIFICATION OF STUDENTS

At the beginning of each semester, classification is determined according to the following plan: A student having secured at least thirty (30) grade credits, and who has been in residence at Florida Normal and Industrial Memorial College or at some other accredited college for not less than two semesters, will be classified as a sophomore. If he has sixty (60) hours credit, and sixty grade points, with four semesters' college residence, he will be classified as a junior. If he has ninety hours credit and ninety grade points with six semesters' college residence, he will be classified as a senior.

HEALTH SERVICES

Through yearly examinations of all students, the student Health Service aims to provide for a healthful college community. The health of the students is carefully checked by the resident nurse, under the direction of the college physician. The health service include examination, diagnosis, and treatment of minor illness and injuries. The expense of major illness and operations must be borne by the student or his parents, and in such cases students are removed to the local hospital.

AWARDS

St. Augustine National Bank Award

The St. Augustine National Bank offers a prize of \$25.00 to the student in the graduating class with the highest scholarship record.

Thompson-Ryman Realty Company Award

The Thompson-Ryman Realty Company award fund offers a prize of \$15.00 to the student in the graduating class with the second highest scholarship award.

Upsilon Lambda Chapter, Alpha Phi Alpha Fraternity Award

A prize of \$5.00 is offered to the best all around young man in the graduating class.

R. N. Gordon Awards

Dr. and Mrs. R. N. Gordon offer a prize for excellence in English. This is a cash prize of \$5.00. Dr. and Mrs. Gordon also give an annual cash prize to the best all-around young woman in the graduating class.

Josie Frisby Greer Award

This prize is offered by Mrs. Josie Frisby Greer in memory of her mother. This cash prize of \$10.00 is given to the young woman who most nearly exemplifies high Christian principles.

K. D. Britt Award

This is a cash award of \$5.00 each to the young women who keep the neatest room in the Women's dormitories.

Dramatic Club Award

A prize of \$5.00 is offered to a student in the Dramatic Club who is considered the best all-around student of Dramatics. This prize is given through the interest of the Dramatic Club of the College.

Bryant C. Walker Award

Through the generosity of Mr. Bryant C. Walker, a prize of \$10.00 is awarded to the college student who for four years is considered the most loyal and cooperative in the college choir.

City Bakery, Inc. Award

Through the generosity of the City Bakery, Inc. of Saint Augustine, Florida—Bakers of "Holsum" Bread, a prize of \$2.00 each for the nine trades is given to persons for proficiency in each trade.

Joseph Higdon Award

Mr. Joseph Higdon gives an annual award of \$10.00 in cash to the best all-round athlete.

David L. Leaver Awards

These are scholarship awards of \$5.00 cash each to the highest ranking athlete, male and female.

Christine Valentine Award

In honor of Mrs. Christine Valentine, a retired staff member and co-founder of the institution, the Bethel Baptist Institutional Church of Jacksonville, Florida, offers a cash prize of \$10.00 to be awarded annually to the student who shows the greatest potentiality as an elementary school teacher.

Florida Normal and Industrial Memorial College Tuition Award

The Florida Normal and Industrial Memorial College offers a prize of \$50.00 to be awarded to the highest ranking Junior.

Iota Alpha Chapter, Zeta Phi Beta Sorority, Incorporated Award

Beginning with the school year 1950-51, Iota Alpha Chapter of the Zeta Phi Beta Sorority, Incorporated, has awarded \$5.00 to the Non-Greek Young Woman who exemplifies qualities of finer womanhood.

STUDIES AND DISCIPLINE

Any student who fails to earn 1.0 quality point average for a semester is placed on probation. During the following semester, the student is permitted to carry a maximum load of 12 semester hours which he must complete with a "C" average. Failure to maintain this average, results in the student's being dropped from the institution for poor scholarship.

THE DEAN'S LIST

Students who obtain no less than an "A" average in courses taken during the semester are placed on the Dean's List.

THE DEAN'S HONOR ROLL

Student's who obtain no less than "B" in all courses taken during the semester are placed on the Dean's Honor Roll.

CREDIT

In the college, the point of credit is the "Semester Hour." One semester hour credit is granted for the successful completion of one clock hour weekly of lecture or recitation, or two clock hours weekly of laboratory work for one semester of eighteen weeks.

RECORD OF SCHOLARSHIP AND GRADING SYSTEM

"A" Exceptional	"I" Incomplete
"B" Superior	W/D Dropped
"C" Average	W/P Passing at the time of Withdrawal
"D" Passing but not satisfactory	W/F Failing at the time of Withdrawal
"F" Failure	"X" No Final Examination

"I" given in a course must be removed during the following semester or it is converted into "F"

GRADE POINTS

"A" Yields 3 grade points	"C" Yields 1 grade point
"B" Yields 2 grade points	"D" Yields 0 grade point
"F" Yields -1 grade point	

At the end of each semester, final grades earned are mailed to the parents or guardians of each student.

Without charge, the College will furnish the first complete transcript of a student's record. A fee of \$1.00 is charge for each additional transcript.

CLASS ATTENDANCE

Regular attendance to all classes is considered a student-obligation. In case of an unavoidable absence, the excuse should be presented to the Dean, not later than the Monday following the week in which it occurs. A student accumulating six unexcused absences in any course will be dropped from the course, with a grade of "F", failure. An absence from a class exercise, whether excused or unexcused, does not relieve the student from responsibility for the performance of any part of the work required in the course during the period of his absence.

FRESHMAN WEEK

All freshmen are required to be present during the days which are designated as Freshman Week. In order to assemble the freshmen before the rush of the general registration, the College sets aside days designated as Freshman Week. Its purpose is to make the students acquainted with one another, and with the physical plant and ideals of the college. During these days, freshmen have close association with the instructors. This association characterizes the relationship between student and teacher, at Florida Normal and Industrial Memorial College.

FEES AND OTHER EXPENSES FOR 1951-1952

BOARDING STUDENTS

Fees Due and Payable at Time of Registration
September 6, 1951\$154.33

Fees Are Distributed As Follows: (First Semester Charges)

Registration Fee	\$ 5.00
Tuition (Per Semester)	85.00
Matriculation Fee (For Students Registering for the first time)	5.00
Library Fee	7.00
Health Fee	9.00
Student Activity Fee (Lyceum & Athletic)	9.50
Room Rent (September)	7.50
Board (September)	25.00
Laundry	1.33

Total To Be Paid Upon Registering\$154.33

CITY STUDENTS

Fees Due and Payable at Time of Registration
September 6, 1951\$125.50

Fees Are Distributed As Follows: (First Semester Charges)

Registration Fee	\$ 5.00
Tuition (Per Semester)	85.00
Matriculation Fee (For Students Registering for the first time)	5.00
Library Fee	7.00
Health Fee	9.00
Student Activity Fee (Lyceum & Athletic)	9.50
Incidental Fee	5.00

Total To Be Paid Upon Registering\$125.50

TRADE STUDENTS (Boarding)

Fees Due and Payable at Time of Registration
September 6, 1951\$103.00

Fees Are Distributed As Follows: (First Semester Charges)

Registration Fee	\$ 5.00
Tuition (Per Month)	35.00
Matriculation Fee (For Students Registering for the first time)	5.00
Library Fee	7.00
Health Fee	9.00
Student Activity Fee (Lyceum & Athletic)	9.50
Board (September)	25.00
Room Rent (September)	7.50

Total To Be Paid Upon Registering\$103.00

TRADE STUDENTS (Living in the City)

Fees Due and Payable at Time of Registration	
September 6, 1951	\$ 75.50

Fees Are Distributed As Follows:

Registration Fee	\$ 5.00
Tuition (Per Month)	35.00
Matriculation Fee (For Students Registering for the first time)	5.00
Library Fee	7.00
Health Fee	9.00
Student Activity Fee	9.50
Incidental Fee	5.00

Total To Be Paid Upon Registering\$ 75.50

MONTHLY EXPENSES FOR BOARDING STUDENTS

Women:

Board	\$30.00
Room Rent	9.00
Laundry	1.33
	\$40.33

Men:

Board	\$30.00
Room Rent	9.00
	\$39.00

MUSIC FEES (Payable at Time of Registration)

Piano Lessons (Per Month)	\$ 6.00
Vocal Lessons (Per Month)	6.00
Music Rental Fee	1.50

OTHER FEES

Laboratory Fee (Chemistry or Biology)	\$ 5.00
Practice Teaching Fee	15.00
Radio Fee (Per Month)	.50
Late Registration Fee	7.00
Out-of-State Fee	100.00*
Industrial Arts Fee	2.50
Public Art Fee	2.50
Special Examination Fee (Each Examination)	3.00
Typing Fee	2.00
Graduation Fee (Including Cap and Gown)	15.00
Change of Course Fee	1.00
Key Deposit	.75

(*) Out-of-State students may apply for special scholarship arrangements.

Estimated Cost of Textbooks 30.00

Estimated Expenses For School Year, 1951-1952:

Tuition (For School Year)	\$170.00
Board (For School Year)	265.00
Room Rent (For School Year)	79.50
Laundry (For School Year)	12.15
Entrance Fees	35.50

Total Cost For School Year\$562.15

SECOND SEMESTER TUITION AND FEES

BOARDING STUDENTS (Registering for the first time)

Fees Due and Payable at Time of Registration
January 26, 1952\$115.82

Fees Are Distributed As Follows:

Registration Fee	\$ 5.00
Tuition (2nd Semester)	85.00
Matriculation Fee (For Students Registering for the first time)	5.00
Library Fee	3.50
Health Fee	4.50
Student Activity Fee	4.75
Board (January)	6.00
Rcom Rent (January)	1.80
Laundry (January)	.27

Total To Be Paid Upon Registering\$115.82

CITY STUDENTS (Registering for the first time)

Fees Due and Payable at Time of Registration
January 26, 1952\$110.25

Fees Are Distributed As Follows:

Registration Fee	\$ 5.00
Tuition (2nd Semester)	85.00
Matriculation Fee (For Students Registering for the first time)	5.00
Library Fee	3.50
Health Fee	4.50
Student Activity Fee	4.75
Incidental Fee	2.50

Total To Be Paid Upon Registering\$110.25

**SECOND SEMESTER TUITION TO BE PAID BY ALL
STUDENTS ON JANUARY 26, 1952\$ 85.00**

BUDGET PLAN

SCHEDULE OF INSTALLMENTS

When Due	Amt. to be Paid
September 6, 1951	\$136.00*
October 1, 1951	35.00
November 1, 1951	35.00
December 1, 1951	50.00
January 3, 1952	115.00
February 1, 1952	35.00
March 1, 1952	35.00
April 1, 1952	92.15
May 1, 1952	35.00
	\$568.15

(*) \$6.00 Budget Fee is included in the amount of September 6, 1951.

FINANCIAL AID FOR STUDENTS

POSSIBILITIES OF SELF HELP

At Florida Normal, students may earn a part of their expenses. The employment of students, on the campus, is centralized in a Student Labor Department, under the direction of the Business Manager. This service seeks to direct students to profitable part time employment on campus.

CAMPUS WORK OPPORTUNITIES

The College offers labor aid in the following areas: Waiting on tables, assisting in laboratories, assisting in the library, working on the college farm, working as a janitor, working in offices, serving as receptionists.

VOCATIONAL REHABILITATION

Through the Vocational Rehabilitation Division of the State Department of Education, the Federal Government gives aid to physically handicapped children. Any student who is crippled or physically handicapped may apply for such aid through local rehabilitation offices, or directly to the State Department of Education. In many instances, students who qualify for this type of assistance receive from the Government, money with which to defray all expenses, including tuition, room, board, and books. They are thereby enabled to complete a terminal course in trades, or to attain the Bachelor's degree, free of all costs to themselves. The President or Dean will gladly assist any interested students to make proper application for this aid.

VETERANS' REHABILITATION PROGRAM

(World War II)

This institution has made adjustments for the Veterans' Rehabilitation Program. This has been done for the purpose of helping World War II veterans to readjust themselves under Public Laws 346 and 16 of the 78th Congress.

Florida Normal and Industrial Memorial College, along with other accredited colleges throughout the country, was approved and accepted by the Veterans Administration as a training school which complies with the Serviceman's Readjustment Act of June 22, 1944. Interested veterans may contact the President, the Dean, or the Veterans Administration Officer, who will be glad to assist in making application for admission under Public Law 16 or 346.

STUDENT LIFE

GENERAL ACTIVITIES

Student Council
Debating Society
Intramurals
College Choir

Forum
The Athletic Association
Dramatic Club

RELIGIOUS ACTIVITIES

Student Christian Association
Prayer Meeting
Ministers & Missionary
Institutes
Sunday School

Sunday Vespers
Cultural Life Program
Y.M.C.A.
Y.W.C.A.

SOCIAL ACTIVITIES

Zeta Phi Beta Sorority

Phi Beta Sigma Fraternity

CURRICULUM OUTLINE

BACHELOR OF SCIENCE DEGREE IN ELEMENTARY EDUCATION

Freshman Year

Functional Mathematics	3
English Communications	6
Social Science	6
Physical Science or Biological Science	6
Health & Physical Education	2
Bible	3
Principles of Geography	3
Freshman Orientation	0
Instruction to Education	3

Sophomore Year

Physical Education	0
Human Development & Healthful Living	6
Humanities	6
Effective Thinking	6
Negro Life	3
U. S. Government	3
Industrial Arts	2
Introduction to Sociology	3
Introduction to Religious Education	3
General Psychology	3

Junior Year

Advanced Composition	3
Penmanship	0
Elementary School Curriculum	6
Public School Music	4
Educational Psychology	3
Public School Art	4
Tests and Measurements	3
Methods & Materials in Health Education	3
Child Psychology	3
Methods in Teaching Elementary School Subjects	3
Methods and Materials in Physical Education	3

Senior Year

Children's Literature	3
Language Arts	3
American History	3
Methods in Teaching Social Studies in Elementary Schools	3
Methods in Teaching Science in Elementary Schools	3
Practice Teaching	6
Elementary School Organization & Administration	3
Seminar in Elementary Education	0
Library Organization and Supervision	3
Rural Life Problems	3
Methods in Reading	3

BACHELOR OF SCIENCE IN RELIGIOUS EDUCATION

Freshman Year

English Communication	6
Social Science Survey	6
Survey of Physical & Biological Sciences	6
Functional Mathematics	3
Principles of Geography	3
Health & Physical Education	2
Bible Survey	3
General Psychology	3

Sophomore Year

Human Development & Healthful Living	6
Survey of Humanities	6
Effective Thinking	3
Survey of Negro Life	3
Industrial Arts	2
Introduction to Sociology	3
U. S. Government	3
Introduction to Education	3
Introduction to Religious Education	3

Christian Education Junior Year

History of Religious Education	3
Old Testament	3
Introduction to Philosophy	3
Principles of Religious Education	3
Ancient and Medieval History	3
History of Christian Missions	2
Social Psychology	3
Church History	3
New Testament	3
Church Organization & Administration	3
Methods and Materials in Religious Education	3
Worship	2

Senior Year

Philosophy of Religion	3
Polity	3
Christian Theology	6
Homelitics	6
Church Music	2
Recreation in Church	1
Life of Christ	3
Religious Drama	3
Church History	3
Study of the Prophets	3
Apprentice Teaching	0
Seminar	0
Life and Letters of Paul	3

DEPARTMENT OF TRADES

EXPLANATION CONCERNING HOURS OF ATENDANCE SEMESTER HOURS & TOTAL REQUIRED HOURS FOR COURSES

1. Students enrolled in Trade and Shop classes are required to take academic and related subjects in English, Mathematics, etc. three (3) clock hours per day for six (6) days per week, and attend shop classes four (4) clock hours per day, six (6) days per week. This pro rata of time may vary slightly in a few cases, but the total hours are 42.
2. Students enrolled in the *Academic College*, ~~College of Liberal Arts~~, or Education are required to attend a minimum of one (1) clock hour each semester hour in lecture courses, and two (2) clock hours per each semester hour in laboratory and practice courses, such as Chemistry, Biology, Typing, etc.

The equivalent clock hours per each semester is eighteen (18). This means that a minimum of fifty-four (54) total clock hours are spent in a three (3) semester lecture course.

TRADES DEPARTMENT

VOCATIONAL EDUCATION AND GENERAL TRADES

Automotive Electricity	Electricity
Radio	Auto Mechanics
Printing	Shoe Repairing
Carpentry	Cabinet Making
Brick-Masonry	Tailoring

High School Courses

This division offers courses primarily for those persons who are not seeking to qualify for a degree, but who are desirous of developing

the necessary skill for specific employment in a particular trade. The length of time required for completion of these trades may vary from one to two years.

In the lower division of the College (Freshman and Sophomore years) practically all the courses are in General Education and will be the same for all, regardless of what major the student takes.

**Printed by
Trade School Print Shop**

